

Agenda



Listening Learning Leading

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A MEETING OF THE

Audit & Corporate Governance Committee

WILL BE HELD ON WEDNESDAY 24 SEPTEMBER 2008 AT 6.00PM

COUNCIL CHAMBER, COUNCIL OFFICES, CROWMARSH GIFFORD

Mr P Cross
Mrs M Davies
Mr P W D Greene

Mr M Harris
Mr P Harrison
Mr R Peasgood

Ms A Purse

Substitutes:

*Ms F Aska
Ms J Bland
Mr F Bloomfield*

*Mr D Bretherton
Mrs S Cooper
Mr T Harbour*

*Mr A Hodgson
Mr D Turner*

If you would like a copy of these papers in large print, Braille or audio cassette or have any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

1. Apologies

2. Declarations of interest

3. Minutes 30 June 2008

Purpose: to approve the minutes of the meeting held on 30 June 2008 and the confidential minute of that date (**minutes previously circulated**)

4. Shared senior management structure - role of the Audit and Corporate Governance Committee

Purpose: to recommend changes on the role of the Audit and Corporate Governance Committee in relation to the shared senior management structure of South Oxfordshire District Council and Vale of White Horse District Council (**report attached**)

5. Statement of accounts 2007/08: request for late opinion

Purpose: to consider the request to the external auditor (the Audit Commission) on 9 September requesting a late opinion be given on the 2007/08 statement of accounts. The letter explains the reason for the request. The external auditor responded on 11 September agreeing to the revised timetable for issuing her opinion. The head of finance and chief accountant will be at the meeting to take any questions on this matter (**letters attached**)

6. Internal audit management report Quarter 2 2008/2009

Purpose: to seek assurances from the internal audit manager's report on management issues, to summarise the progress of internal audit against the 2008/2009 audit plan up to 14 September 2008, to summarise the priorities and planned audit work for quarter 3 2008/2009 (**report attached**)

7. Internal Audit activity report 2008/2009

Purpose: The purpose of this report is to summarise the outcomes of recent internal audit activity for the Committee to consider. The Committee is asked to review the report and the main issues arising, and seek assurance that action has been or will be taken where necessary **(report attached)**

8. Local Government Ombudsman's annual letter

Purpose: to consider the Local Government Ombudsman's summary of information on complaints, to draw any lessons learned about the council's performance and complaint handling arrangements and to seek assurances from officers on service improvements as a result of the annual letter.

MARGARET REED

Head of Legal and Democratic Services